

Full Council

Supplementary Agenda

Wednesday, 22 February 2023



Chief Executive

	Pages
Minute Silence	
Minute Silence At the start of the meeting the Mayor will lead a minute silence in memory of former Mayor and Councillor Andy Kane, who sadly suddenly passed away recently.	
The Mayor will invite the following Councillors who requested in advance to say a few words on the sad passing of Andy Kane:	
<ul style="list-style-type: none">• Councillor C Mullins• Councillor Burrett• Councillor Hart	
2 Disclosures of Interest	5 - 6
Enclosed are the Disclosures of Interests received in advance of this meeting.	
3 Minutes	7 - 20
Enclosed is an updated set of minutes of the meeting of the Full Council held on 14 December 2022 for approval as a correct record.	

5 Public Question Time

There are no written questions submitted in advance for Full Council to consider

To answer public questions under Full Council Procedure Rule 1.1-E. The questions must be on matters which are relevant to the functions of the Council, and should not include statements.

One supplementary question from the questioner will be allowed.

Up to 30 minutes is allocated to Public Question Time.

8 Councillors' Questions Time

There is one written question submitted in advance for Full Council to consider

There will be a maximum of **30** minutes for Councillors' Question Time (CQT). Councillors may ask questions relating to either a portfolio issue or with regard to the functions delegated to a Committee.

There are **two** methods for Councillors asking questions:

1. Councillors can submit written questions in advance of the meeting and written answers will be provided on the evening of the Full Council.
2. Councillors can also verbally ask questions during the CQT.

Councillors have the opportunity to ask oral supplementary questions in relation to either of the methods above.

9 Receiving the Minutes of the Cabinet, Overview and Scrutiny Commission and Other Committees including Items for Debate

There are no items reserved for debate.

11 Requested information by the Governance Committee with regards to Creasys Drive former Adventure Playground site being used as a Polling Station – (This links to Recommendation 1)

21 - 22

Enclosed is the requested information by the Governance Committee with regards to Creasys Drive former Adventure Playground site being used as a Polling Station

This document will be discussed under item 6 Consideration of Full Council Recommendations and Call-in Decision, as part of the discussion on Recommendation 1 – Polling Arrangements: May 2023

12	Amendment 1 (Labour) to Recommendation 1 Polling Arrangements: May 2023 - Governance Committee – 24 January 2023	23 - 24
	<p>Enclosed is the Labour Amendment to Recommendation 1 - Polling Arrangements: May 2023 - Governance Committee – 24 January 2023 p.39 to be moved by Councillor Irvine and seconded by Councillor K Khan.</p> <p>This amendment will be discussed under item 6 Consideration of Full Council Recommendations and Call-in Decision, as part of the discussion on Recommendation 1 - Polling Arrangements: May 2023</p>	
13	Amendment 1 (Pound Hill North & Forge Wood Councillors) to Recommendation 2 - Crawley Borough Local Plan Review: Publication and Submission - Cabinet - 1 February 2023	25 - 26
	<p>Enclosed is the Pound Hill North & Forge Wood Councillors Amendment to Recommendation 2 – Crawley Borough Local Plan Review: Publication and Submission (Cabinet, 1 February 2023, page 56) to be moved by Councillor Burrett and seconded by Councillor Belben.</p> <p>This amendment will be discussed under item 6 Consideration of Full Council Recommendations and Call-in Decision, as part of the discussion on Recommendation 2 – Crawley Borough Local Plan Review: Publication and Submission</p>	
14	Amendment 1 (Conservatives) to Recommendation 3 – 2023/2024 Budget and Council Tax - Cabinet – 1 February 2023	27 - 28
	<p>Enclosed is the Conservative Amendment to Recommendation 3 – Submission of – 2023/2024 Budget and Council Tax - Cabinet – 1 February 2023, p 58 to be moved by Councillor Crow and seconded by Councillor Lanzer.</p> <p>This amendment will be discussed under item 6 Consideration of Full Council Recommendations and Call-in Decision, as part of the discussion on Recommendation 3 – Submission of – 2023/2024 Budget and Council Tax</p>	
15	Amendment 1 (Conservative) to Recommendation 4 - Treasury Management Strategy 2023-2024 - Cabinet - 1 February 2023	29 - 30
	<p>Enclosed is the Conservative Amendment to Recommendation 4 – Treasury Management Strategy 2023-2024 Cabinet – 1 February 2023, p 60 to be moved by Councillor Crow and seconded by Councillor Piggott.</p> <p>This amendment will be discussed under item 6 Consideration of Full Council Recommendations and Call-in Decision, as part of the discussion on Recommendation 4 – Treasury Management Strategy 2023-2024</p>	

16	Amendment 1 (Conservative) to Recommendation 5 – Corporate Plan 2023 – 2027 - Cabinet – 1 February 2023	31 - 32
	<p>Enclosed is the Conservative Amendment to Recommendation 5 – Corporate Plan 2023 – 2027 - Cabinet – 1 February 2023, p 62 to be moved by Councillor Crow and seconded by Councillor Millar-Smith.</p> <p>This amendment will be discussed under item 6 Consideration of Full Council Recommendations and Call-in Decision, as part of the discussion on Recommendation 5 – Corporate Plan 2023 – 2027</p>	
17	Amendment 1 (Labour) to Notice of Motion 1 – Motion on the Sale of Nitrous Oxide	33 - 36
	<p>Enclosed is the Labour Amendment to Notice of Motion 1 – Motion on the Sale of Nitrous Oxide to be moved by Councillor S Mullins and seconded by Councillor Pritchard</p> <p>This amendment will be discussed under item 7 Notice of Motion 1 – Motion on the Sale of Nitrous Oxide</p>	

NOTE: The Mayor has agreed that, although this report and information was not available for at least five clear days before the meeting, there are special circumstances justifying its urgent consideration.

Agenda Item 2

Disclosures of Interest

Appendix A

Councillor	Item and Minute	Meeting	Type and Nature of Disclosure
Councillor Burrett	CR/2022/0091/NCC – 6 Woodlands, Pound Hill (Minute 4)	Planning Committee 5 December 2022	Personal Interest – had contact with the applicant regarding the Planning Committee process, but did not express a view on the application.
Councillor Ali	CR/2022/0384/ADV – Land at Haslett Avenue East, Three Bridges (Minute 5)	Planning Committee 5 December 2022	Personal Interest – West Sussex County Councillor.
Councillor Burrett	CR/2022/0384/ADV – Land at Haslett Avenue East, Three Bridges (Minute 5)	Planning Committee 5 December 2022	Personal Interest – West Sussex County Councillor.
Councillor Burrett	Health and Adult Social Care Scrutiny Committee (HASC) (Minute 6)	Overview and Scrutiny Commission 9 January 2023	Personal Interest – West Sussex County Councillor.
Councillor Lanzer	Health and Adult Social Care Scrutiny Committee (HASC) (Minute 6)	Overview and Scrutiny Commission 9 January 2023	Personal Interest – West Sussex County Councillor.
Councillor Lanzer	Health and Adult Social Care Scrutiny Committee (HASC) (Minute 6)	Overview and Scrutiny Commission 9 January 2023	Personal Interest – WSCC Cabinet Member for Public Health & Wellbeing
Councillor Burrett	Tree Preservation Order Application CR/2022/0709/TPO – 24 Walton Heath, Pound Hill (Minute 5)	Planning Committee 10 January 2023	Personal Interest – West Sussex County Councillor.
Councillor Burrett	2023-2024 Budget and Council Tax (Minute 5)	Overview and Scrutiny Commission 30 January 2023	Personal Interest – West Sussex County Councillor.
Councillor Lanzer	2023-2024 Budget and Council Tax (Minute 5)	Overview and Scrutiny Commission 30 January 2023	Personal Interest – West Sussex County Councillor.

Agenda Item 2

Councillor Burrett	Health and Adult Social Care Scrutiny Committee (HASC) (Minute 10)	Overview and Scrutiny Commission 30 January 2023	Personal Interest – West Sussex County Councillor
Councillor Lanzer	Health and Adult Social Care Scrutiny Committee (HASC) (Minute 10)	Overview and Scrutiny Commission 30 January 2023	Personal Interest – West Sussex County Councillor
Councillor Lanzer	Health and Adult Social Care Scrutiny Committee (HASC) (Minute 10)	Overview and Scrutiny Commission 30 January 2023	Personal Interest – WSCC Cabinet Member for Public Health & Wellbeing
Councillor Burrett	2023/24 Budget and Council Tax (Minute 6)	Cabinet 1 February 2023	Personal Interest – West Sussex County Councillor
Councillor Burrett	Notice of Precept 2023/2024 (Recommendation 6)	Full Council 22 February 2023	Personal Interest – West Sussex County Councillor
All Officers attending this meeting of the Full Council	2023/24 Budget and Council Tax (Minute 6)	Cabinet 1 February 2023	Personal Interest, as Officers of the Council in relation to the Pay Policy Statement

Crawley Borough Council

Minutes of Full Council

Wednesday, 14 December 2022 at 7.30 pm

Councillors Present:

J Hart (Mayor)

T Rana (Deputy Mayor)

Z Ali, M L Ayling, T G Belben, J Bounds, S Buck, B J Burgess, R D Burrett, D Crow, H Hellier, I T Irvine, K L Jaggard, K Khan, Y Khan, M G Jones, P K Lamb, R A Lanzer, T Lunnon, S Malik, K McCarthy, J Millar-Smith, C J Mullins, S Mullins, A Nawaz, D M Peck, S Piggott, S Pritchard and S Sivarajah

Also in Attendance:

Mr Peter Nicolson

Officers Present:

Natalie Brahma-Pearl

Chief Executive

Siraj Choudhury

Head of Governance, People & Performance

Ian Duke

Deputy Chief Executive

Heather Girling

Democratic Services Officer

Chris Pedlow

Democracy & Data Manager

Apologies for Absence:

Councillor G S Jhans, M Morris, M Mwagale, A Pendlington and S Raja

Mr Russell Brown (Independent Person)

1. Minute's Silence

The Mayor held a minute's silence in memory of Councillor Andrew Belben who suddenly sadly passed in November 2022. The Mayor then invited representatives from each party to pay tribute. Councillors Crow, Jones, Lanzer, Lamb, Burrett, Burgess, Pritchard, Ali and the Mayor paid their respects.

Councillor Tina Belben then took the opportunity to thank all those for their kind words and support over recent weeks and paid tribute to Andrew as an amazing husband and father. Praise was offered to the IT Team who had been able to provide access to previous virtual meetings.

2. Disclosures of Interest

The disclosures of interests made by councillors are set out in Appendix A to these minutes.

Agenda Item 3

Full Council (80)
14 December 2022

3. Minutes

Councillor K Khan moved a Procedural Motion 11.1d, to contest the accuracy of the minutes, and in doing so commented that, with reference to Councillors' Question Time (page 16 of the agenda pack), elements from the response by Councillor Jones had been omitted. This was seconded by Councillor Lamb. Councillor Crow commented that minutes were not a verbatim account of any meeting and that should be recognised. The Mayor ruled that the moved Procedural Motion d) was valid and thus called for the vote on the Procedural Motion which was subsequently carried.

The minutes of the meeting of the Full Council held on 19 October 2022 were approved as a correct record, with the above amendment, and signed by the Deputy Mayor.

4. Communications

The Deputy Mayor presented each of the following Councillors with a badge commemorating their long service as a Member of Crawley Borough Council and thanked them for their long and dedicated service with this Authority:-

30 Years Councillor Burrett
10 Years Councillor Peck
15 Years Former Councillor Bob Burgess
15 Years Former Councillor Eade

In addition, the Mayor also presented a gift to each of the following former Members of the Council, who had recently ceased to hold office as of the May 2022 election:-

Bob Burgess
Carol Eade

With regard to former Councillors Fiveash, Flack, Brenda Smith and Peter Smith, they had informed the Head of Governance, People & Performance that they would be unable to attend this meeting, and alternative arrangements had been made in terms of the receipt of their gifts or they had declined to receive a gift.

5. Public Question Time

Questions asked in accordance with Council Procedure Rule 9 were as follows:

Questioner's Name	Name of Councillor Responding
<i>Janet Roskilly, Friends of Goffs Park</i> I would like to take this opportunity to thank the Council for conducting the recent survey on the use of the park. I wondered when we would be receiving feedback on the consultation please and the proposals for the park?	<i>Councillor C Mullins</i> <i>(Cabinet Member for Wellbeing):</i> Thank you for your question. We are currently analysing the results from the survey and working on details for the proposals, including what the park will look like and what services could be included. Unfortunately, it is too early to provide any details but once all is analysed a business case will be devised and further details shared.

6. **Recommendation 1 – Review of Statement of Licensing Policy (Gambling) – Gambling Act 2005 (2023–2025)**

The Full Council considered report [CH/050](#) of the Head of Community Services and associated appendices [A](#) and [B](#). In the absence of the Cabinet Member for Environmental Services and Sustainability, the Leader of the Council presented the report which detailed the outcomes of the statutory consultation on the proposed revision to the Council's Statement of Licensing Policy. It was noted that as Crawley Borough Council was the Licensing Authority it was required under the Gambling Act 2005 to approve, following extensive consultation, a Statement of its Licensing Policy under the Gambling Act 2005 every three years. If approved, the Policy would be advertised immediately and come into effect at the end of the statutory period.

The item had been previously considered at the Licensing Committee, Overview and Scrutiny Commission and Cabinet meetings on 7 November, 21 November and 23 November 2022 respectively. Councillor Jones moved the recommendation, which was seconded and supported by Councillor Irvine, who commented that the Policy was substantial, and stated it was positive that the revised Policy included new information about problem gambling as well as detailing the mechanisms to support those with tendencies toward unsafe or excessive gambling. It was pleasing that the Cabinet had accepted the proposal from the Overview and Scrutiny Commission that the Council would write to the West Sussex County Council Education Service to request that anti-gambling be included within the curriculum, as concerns were raised over the ease of access children and young people had to online gambling. It was also acknowledged that the Council was only responsible for the issuing of licences for premises that were covered by the Gambling Act 2005.

The Mayor then called for the vote on the recommendation, which was carried unanimously.

RESOLVED

That the Full Council be recommended to approve, adopt and authorise for publication the proposed revised Statement of Licensing Policy (Gambling) for the period 2023-2025 as set out in [Appendix A](#) of report [CH/050](#).

7. **Recommendation 2 – Budget Strategy Mid-Year Review 2022**

The Full Council considered report [FIN/596](#) of the Head of Corporate Finance. The Leader of the Council presented the report which provided an update on the Council's Budget Strategy and took the opportunity to thank the Head of Corporate Finance for her hard work and diligence. The report acknowledged that it was very difficult to predict, because of the national picture, however additional income had been received as a result of the increase in garage rent. Since the previous budget report in October 2022 there had been some changes, including an expected deficit of £202,000 for the next financial year (met by reserves). The budget shortfall next year would be met from reserves, however in future years there would be a need to look at efficiencies, new income or, as a last resort, reduction in services.

Other changes included the challenges related to the expected cost of homelessness support which would be increased for next year to £1.4m. In addition, it was acknowledged that the pandemic recovery had been challenging for the leisure industry and that would impact the income received with regards to the K2 contract.

Agenda Item 3

Full Council (82)
14 December 2022

There were proposals for two fixed term growth posts along with an additional cleansing and cleaning operative within Crawley Homes as a result of the new blocks of flats within Forge Wood.

In terms of Council Tax, it was acknowledged that within the Autumn Statement the Government had provided local authorities in England additional flexibility in setting Council Tax by increasing the referendum limit for increases in Council Tax to 3% per year from April 2023. Should the Council increase Council Tax by this amount, it would receive an additional £57,000 in the next financial year to help meet the gap.

The item had been previously considered at the Overview and Scrutiny Commission and Cabinet meetings on 21 November 2022 and 23 November 2022 respectively. Councillor Jones moved the recommendation which was seconded and supported by Councillor C Mullins.

Councillor Crow then moved and presented [Amendment 1](#) (as shown in the Supplementary Agenda Order Paper) and in doing so emphasised that it was noted that the predictions would change given the economic climate and there was a requirement for flexibility. It was felt the capping of social housing rents at 7% instead of the planned CPI inflation figure +1% increase, would assist in the current cost-of-living pressures for social housing tenants. The amendment was seconded by Councillor Millar-Smith.

Councillors C Mullins, Burrett, Lunnon, Burgess, Pritchard, Lanzer, Lamb, K Khan and Ayling also spoke on the item.

Councillor Jones, using their right to reply, commented that he would accept Amendment 1 and include it as part of the substantive recommendation. The Mayor then called for the vote on Amendment 1, which was carried unanimously. The Mayor then called for the vote on the substantive recommendation (including Amendment 1) which was also carried unanimously.

RESOLVED

That the Full Council approves the Budget Strategy Mid-Year Review 2022 and:

- a) agrees the growth items for both the General Fund and Housing Revenue Account as outlined in sections 5.17 and 8.1 of report [FIN/596](#)
- b) agrees the inclusion of new capital schemes in future budgets with the value of £165,000 as identified in section 9.2 of report [FIN/596](#)
- c) agrees an increase in the capital programme for Park Tennis by £111,390 funded from Lawn Tennis Grant as outlined in paragraph 9.3 of report [FIN/596](#)
- d) approves the revised Crawley Homes capital investment plan as outlined in Appendix B to report [FIN/596](#) which includes the financial year 2025/26 and the garage repairs which was transferred to the General Fund.
- e) notes the following highlights of the Budget Strategy Mid-Year Review 2022:
 - i). notes the uncertainties around Government funding prior to the settlement in December and the delay in Local Government Funding reforms such as business rates retention and the future of New Homes Bonus.

- ii). notes, for the purpose of projections, the current budget deficit of £201,792 for 2023/24 before use of reserves, on the basis of a Council tax increase of 2.31% which is £4.95 on a Band D in property 2022/23. Future years gaps are shown in section 4.2 of report [FIN/596](#).
- iii). notes that the gap from 2024/25 will need to be addressed once the finance settlement is announced as there will be insufficient reserves in the long term to fund future gaps. The methodology of approaching the gap is outlined in section 7 of report [FIN/596](#).
- iv). notes that items for the Capital Programme are driven by the need for the upkeep of Council assets and environmental obligations and schemes will also be considered that are spend to save or spend to earn but that such prioritisation should not preclude the initial consideration of capital projects that could deliver social value.
- v). notes that the Budget is aligned to the Council's Corporate Priorities.

8. Recommendation 3 – UK Shared Prosperity Fund

The Full Council considered report [DCE/14](#) of the Deputy Chief Executive, along with the associated appendices [A](#) and [B](#). The Leader of the Council presented the report which sought approval to receive, manage and distribute the Crawley allocation of £1m over 3 years of the UK Shared Prosperity Fund (UKSPF). The funding was weighted to the third year where £762,000 would be available for delivery and, whilst it was felt that the amount did not truly reflect the deprivation in the town, the funding was welcomed.

To receive the funding, an evidence-based criteria had been used to consider performance against the UKSPF investment priorities and missions which highlighted the disparities and inequalities within the borough. This identified Bewbush, Broadfield and West Green as areas where the funding should be used. A subgroup of the Towns Board would oversee the funding and its usage, with the Council responsible for delivery and reporting, and an internal steering group would be established (comprising of Cabinet Members and Ward Councillors) to ensure inclusivity and engagement.

The item had been previously considered at the Overview and Scrutiny Commission and Cabinet meetings on 21 November 2022 and 23 November 2022 respectively. Councillor Jones moved the recommendation which was seconded and supported by Councillor C Mullins.

Councillors Crow, Irvine, K Khan, Rana and S Mullins also spoke on the item and the recommendation.

Councillor Jones, using their right to reply, commented that he wanted the funding to assist in addressing the social mobility issues within the town. The Mayor then called for the vote on the recommendation, which was carried unanimously.

RESOLVED

That the Full Council approves the financial provision for the receipt and allocation of the UK Shared Prosperity Fund funding.

9. **Recommendation 4 – Appointment of Section 151 Officer and Interim Appointment of Acting Section 151 Officer**

The Full Council considered report [CEX/061](#) of the Chief Executive as documented in the supplementary agenda. The Leader of the Council presented the report and commented that the Council had a statutory duty to appoint a Chief Finance Officer (Section 151 Officer), under Section 5 of the Local Government and Housing Act 1989 as one of its designated Officers.

Following a successful Employment Panel on 5 December 2022, it was recommended that Carolin Martlew be appointed as Chief Finance Officer (Section 151 Officer). The Council is also required to appoint an interim Section 151 Officer, and it was recommended that Paul Windust, (Chief Accountant and current Deputy Section 151 Officer) be appointed as the Interim Section 151 Officer until the permanent Chief Finance Officer (Section 151 Officer) commenced their position, when he would revert to the role of Deputy Section 151 Officer.

Councillor Jones took the opportunity to wish Karen Hayes, the current Head of Corporate Finance, well in the future and looked forward to welcoming Carolin Martlew to the Council. Councillor Jones then moved the recommendation which was seconded and supported by Councillor Crow, who also thanked Karen Hayes for her support over the years and wished her well.

The Mayor then called for the vote on the recommendation, which was carried unanimously.

RESOLVED

That the Full Council

- a) appoints Carolin Martlew to the positions of Head of Corporate Finance and the Council's Section 151 Officer (Chief Finance Officer) with effect from 1 March 2023.
- b) approves that the Council's Monitoring Officer be asked to amend the Council's Constitution and the relevant Sub-Delegation Schemes to take into account the above appointment.
- c) appoints with effect from 20 January 2023, Paul Windust (Chief Accountant Manager and current Deputy Section 151 Officer) as the Interim Section 151 Officer until the permanent Chief Finance Officer (Section 151 Officer), commences their position, when he will revert to the role of Deputy Section 151 Officer.

10. **Recommendation 5 – Notification of Urgent Decision Protected from Call-In**

The Leader, Councillor Jones, introduced the item which was set out on [page 3](#) of the Agenda. The item informed the Full Council that the Chief Executive had protected a decision from Call-In (in accordance with Call-In Procedure Rule 8.3).

The decision, which was taken by Cabinet on 23 November 2022 (report [CH/198](#) refers), was to approve the proposal for the Council's Warm Hub provision. In

Agenda Item 3

Full Council (85)
14 December 2022

addition, the Cabinet delegated authority to approve changes to the supply of Council warm hub provision; approve funding to the Voluntary and Community Sector (VCS) to deliver warm space provision and associated cost of living requirements from existing cost of living budgets and reserves; and negotiate, approve and complete all relevant documentation including legal requirements. The decision was protected from Call-In as, due to the urgent timescales and the current cost of living crisis, there was a need to implement the decision prior to any severe weather/winter period.

Councillor Jones moved the recommendation, which was seconded by Councillor C Mullins.

RESOLVED

The Full Council is requested to note the use of the Protection from Call-In provision by the Chief Executive in respect of the decision taken by the Cabinet relating to the Warm Hub provision.

11. Councillors' Questions Time

Name of Councillor asking Question	Name of Cabinet Member Responding
<p>Councillor Burgess to the Cabinet Member for Housing -</p> <p><i>At the July 2022 meeting of the Full Council a petition was submitted, which in my opinion was dismissed out of hand by the Labour Group. Our Leader, Councillor Crow, voted that housing was a big issue, and it was felt that Councillors had not been able to obtain facts or analyse information prior to the meeting and decisions were expected without evidence. It was moved by Councillor Crow that a briefing note containing background information be provided. This was seconded by Councillor McCarthy. Unfortunately, no information was forthcoming. Contacting the relevant officer for information about housing and the petition, I was informed a seminar on housing was due, but no seminar has been established. At its meeting in October 2022, the Full Council, Councillor Burrett raised the question again regarding the briefing note, but unfortunately again no information was forthcoming. We know from experience that you have some of the finest officers within this Council and I cannot believe they would take so long to assist with the information</i></p>	<p>Councillor Buck – (Cabinet Member for Housing).</p> <p><i>Thank you for your question. The information should have gone out in the Councillors' Information Bulletin yesterday.</i></p>

Agenda Item 3

Full Council (86)
14 December 2022

<p><i>required and, as Cabinet Member, it is your responsibility. The Labour Group claim to be on the side of the tenants, and yet the delayed lack of response is appalling. Please can you kindly confirm when the information will be forthcoming in the form of a background paper, as requested in July, October and now December 2022?</i></p>	
<p>Councillor Pritchard to the Cabinet Member for Planning and Economic Development -</p> <p><i>Recently we took the decision for the enlargement of Conservation Areas and I was wondering if there had been any effect of that change within my ward which covers the town centre, or any other area that is covered by the Conservation Areas?</i></p>	<p>Councillor Nawaz – (Cabinet Member for Planning and Economic Development).</p> <p><i>The establishment of the new Conservation Areas is very welcome. I would like to highlight the excellent news that the recently designated town centre Conservation Area has already made a difference. It has already assisted in opposing an unwanted building development in the town centre. There was an application for a single storey extension that unfortunately did not meet the character of the building and the location was too close to restaurants and cafes. The Government Planning Inspector dismissed that development with the main reason being the development falls into the new Conservation Area. This is a tangible example of how the Conservation Area has restored local planning powers and will assist in preventing unwanted permitted development applications. It provides a say for residents, and developers whilst bringing back the democratic process to the Planning Committee. The Council and partners have successfully unlocked millions of pounds for investment in the town centre for its regeneration and the new Conservation Area allows us to insist on good, quality development to attract more town centre investment to benefit our residents.</i></p>
<p>Councillor Crow to the Cabinet Member for Housing -</p>	<p>Councillor Buck – (Cabinet Member for Housing).</p>

Agenda Item 3

Full Council (87)
14 December 2022

<p><i>During the pandemic it was obviously more difficult for our Repair Teams to access our Council properties. Given we are now in the third year of the pandemic, but it's been much more a normal year, please can you confirm if there is a backlog of outstanding repairs?</i></p> <p>Supplementary Question - <i>Can I also check that with regards to the decent homes programme, that we do not have any backlog with the ongoing decent homes programme?</i></p>	<p><i>Apparently there is not a backlog and the teams are managing very well with the repairs.</i></p> <p><i>I will need to get back to you Councillor Crow and confirm those details.</i></p>
<p>Councillor C Mullins to the Cabinet Member for Planning and Economic Development -</p> <p><i>I would like to ask the Councillor Nawaz if he would join me in welcoming the Conservation Area chosen in Gossops Green as part of this conservation plan? I look at this town and there are good examples around the town of what was designed as a village concept. Nothing looks like a garden city quite like Crawley. Gossops Green was chosen as it's a prime example of that village concept, with its pub, butcher, bakers and now a greengrocer. The Conservation Area for Gossops Green will help to control and conserve the history of Crawley and it will be an example of good design.</i></p>	<p>Councillor Nawaz – (Cabinet Member for Planning and Economic Development).</p> <p><i>I totally agree and welcome that news. The area is beautiful and as Crawley town is a new town it has its own heritage. Gossops Green has its own characteristics and it's important to preserve our heritage and give more powers to the local authority planning authority. It is welcoming news to expand to Gossops Green as well as the town centre. I'm delighted that it's a step in the right direction.</i></p>
<p>Councillor Burrett to the Cabinet Member for Housing -</p> <p><i>We have already discussed some of the comments that were made at the last Cabinet meeting regarding social housing rent so I'm just wondering as the Cabinet Member did not speak on the debate, whether Councillor Buck could tell us does she agree with the assertion that 7% was a disappointing rise because of the effect on the HRA? Or does she support the Government's cap on 7%?</i></p>	<p>Councillor Buck – (Cabinet Member for Housing).</p> <p><i>I believe I did vote on the item, but the Government has got us into this and the 7% is not enough to keep the repairs going and more houses to be built. Unfortunately, that's what we're faced with.</i></p>

Agenda Item 3

Full Council (88)
14 December 2022

<p>Supplementary Question – <i>So just to be clear, Councillor Buck is saying that 7% is not enough of an increase?</i></p>	<p><i>No, it may not be enough to sustain the building development of social housing but that's what the Government have stipulated.</i></p>
<p>Councillor McCarthy to the Cabinet member for Housing -</p> <p><i>There's a programme of work underway at Milton Mount flats, which unfortunately has been plagued with issues and I'm wondered if we can address these urgently please? The variety of problems include flooding, poor workmanship, fire doors not closing, and I would like the work in those flats to take a higher priority in the way it is managed.</i></p>	<p>Councillor Buck – (Cabinet Member for Housing).</p> <p><i>I know there is a priority for Milton Mount because of the problems the residents have encountered. I could feedback and provide you with a report back to confirm.</i></p>
<p>Councillor Ali to the Cabinet Member for Housing -</p> <p><i>A couple of months' ago, we heard the sad news of a child's death in social housing due to chronic mould and damp. Do we have any reports of chronic mould and damp within our housing stock? And we do have any families living in any of these reported homes?</i></p>	<p>Councillor Buck – (Cabinet Member for Housing).</p> <p><i>No, we did inspect not long ago, myself and the Leader. There may be some slight mould around windows as expected this time of year. Assistance is provided by giving advice to the tenants and the repairs maintenance teams are very much aware of the situation and doing their best to rectify the situation accordingly. Any issues need to be reported so they can be rectified.</i></p>

12. Receiving the Minutes of the Cabinet, Overview and Scrutiny Commission and Other Committees including Items for Debate

Moved by Councillor Rana (as the Deputy Mayor):-

RESOLVED

That the following reports be received:

- Overview and Scrutiny Commission – 31 October 2022
- Planning Committee – 1 November 2022
- Cabinet – 2 November 2022
- Licensing Committee – 7 November 2022
- Audit Committee – 8 November 2022

- Overview and Scrutiny Commission – 21 November 2022
- Cabinet – 23 November 2022

13. Items for Debate – Allocating Monies Collected Through CIL, Neighbourhood Improvement Strand – Cabinet – 2 November 2022

Councillor C Mullins introduced the item and explained the rationale for bringing this item for debate, and in doing so expressed his support for the report as it would assist in the play area improvement programme. It was noted the programme was progressing.

Councillor Nawaz responded on this item as Cabinet Member for Planning and Economic Development and expressed his support for CIL (Community Infrastructure Levy), the funding opportunity and the fact that crowdfunding was still available. It was hoped the play area improvements would involve the installation of new equipment within the town.

14. Items for Debate – Update Report – Extension of 11-Year Age Limit of Licensed Vehicles due to Covid-19 Pandemic – Licensing Committee – 7 November 2022

Councillors Rana and Sivarajah each had an interest in this item, so left the room and took no part in the debate.

Councillor K Khan explained the rationale for bringing this item for debate, commenting that it was important to acknowledge how the Licensing Committee had listened during the previous meeting and taken on board comments received. The Licensing Committee had recognised the negative effects of the Coronavirus pandemic on Crawley's licensed drivers and agreed that the Council had put in place many mechanisms to support drivers through this time. However, it was appropriate to cease the extension of the policy and revert to the original 11-year age limit for licensed vehicles. It was hoped the decision had provided many taxi drivers the time they needed to acquire a new vehicle and the decision was unanimous. This was a good example of the Council successfully balancing its duty to regulate the taxi trade whilst being responsive to the wellbeing of the drivers and public.

Councillor Irvine responded on this item as Chair of the Licensing Committee, agreeing with Councillor K Khan and supporting the discussion at the previous Licensing Committee meeting. The item had resulted in a detailed debate, and it was important to demonstrate that taxi and hackney carriage drivers were supported as well as making sure the fleet of taxis was modern, efficient, looked good and was a credit to the town whilst ensuring vehicles remained safe and fit for purpose as the focus of the licensing regime was to enhance public safety.

Councillors Rana and Sivarajah returned to the meeting.

Closure of Meeting

With the business of the Full Council concluded, the Chair declared the meeting closed at 21:47

J Hart (Mayor)

Agenda Item 3

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Agenda Item 3

Disclosures of Interest

Appendix A

Councillor	Item and Minute	Meeting	Type and Nature of Disclosure
Councillor Burrett	CR/2022/0582/TPO – 8 Haversham Close, Three Bridges (Minute 4)	Planning Committee 1 November 2022	Personal Interest – The applicant was known to him but he had not taken part in any discussion on the application.
Councillor Jaggard	CR/2022/0582/TPO – 8 Haversham Close, Three Bridges (Minute 4)	Planning Committee 1 November 2022	Personal Interest – The applicant was known to her but he had not taken part in any discussion on the application.
Councillor Pritchard	CR/2022/0582/TPO – 8 Haversham Close, Three Bridges (Minute 4)	Planning Committee 1 November 2022	Personal Interest – The applicant was known to him but he had not taken part in any discussion on the application.
Councillor Ali	Section 106 Monies – Q2 2022/23 (Minute 7)	Planning Committee 1 November 2022	Personal Interest – a West Sussex County Councillor.
Councillor Burrett	Section 106 Monies – Q2 2022/23 (Minute 7)	Planning Committee 1 November 2022	Personal Interest – a West Sussex County Councillor.
Councillor Hart	Post-Consultation Review of the Statement of Licensing Policy Gambling Act 2005 (2023-2025) Consultation (Minute 5)	Licensing Committee 7 November 2022	Personal Interest – Secretary of the Ewhurst Wood Sports and Social Club
Councillor Burrett	Review of the Statement of Licensing Policy (Gambling) Gambling Act 2005 (2023 - 2025) (Minute 4)	Overview and Scrutiny Commission 21 November 2022	Personal Interest – a West Sussex County Councillor.
Councillor Lanzer	Review of the Statement of Licensing Policy (Gambling) Gambling Act 2005 (2023 - 2025) (Minute 4)	Overview and Scrutiny Commission 21 November 2022	Personal Interest – a West Sussex County Councillor.

Agenda Item 3

Councillor Lanzer	Review of the Statement of Licensing Policy (Gambling) Gambling Act 2005 (2023 - 2025) (Minute 4)	Overview and Scrutiny Commission 21 November 2022	Personal Interest – WSCC Cabinet Member for Public Health & Wellbeing
Councillor Burrett	Review of the Statement of Licensing Policy (Gambling) Gambling Act 2005 (2023 - 2025) (Minute 5)	Cabinet 23 November 2022	Personal Interest – a West Sussex County Councillor.
Councillor Rana	Items for Debate – Update Report – Extension of 11-Year Age Limit of Licensed Vehicles due to Covid-19 Pandemic Agenda item 14	Full Council 19 October 2022	Disclosable Pecuniary Interest – private hire/hackney carriage license holder.
Councillor Sivarajah	Items for Debate – Update Report – Extension of 11-Year Age Limit of Licensed Vehicles due to Covid-19 Pandemic Agenda item 14	Full Council 14 December 2022	Disclosable Pecuniary Interest – private hire/hackney carriage license holder.

Agenda Item 11

Requested information by the Governance Committee with regards to Creasys Drive former Adventure Playground site being used as a Polling Station

At its meeting held on 23 January 2023, Governance Committee approved a temporary change to the polling scheme for the 2023 elections for polling district LBB (Broadfield Ward) to designate the polling place as Broadfield Community Centre. The temporary change was subject to a report being submitted to the next meeting of the Full Council which provided satisfactory evidence demonstrating that it would not be possible to use the former Adventure Playground site at Creasys Drive as a polling place due to health and safety concerns, structural damage to the building and/or anticipated significant disruption to any potential future operations at the site.

The former adventure playground building has been identified as a base for the Neighbourhood Services South Patch team. This is subject to planning approval and some reconfiguration works that would be needed before the team could move in. This will not be completed by the May 2023 elections. The building will therefore be available for use as a polling station.

A Health and Safety Inspection was undertaken recently. Significant repairs to the ceiling caused by damaged roof tiles are underway and will be completed by May. The building has also suffered several vandalism attacks, with significant damage to the interior fittings, windows, and doors. Work to repair this damage and to ensure that the building is suitable for public access will take place before the election. Measures to ensure that the site is secure and remains free of vandalism will also be implemented.

The building will be available and made suitable for use as a polling station at the May 2023 elections and it is therefore recommended that it is retained as the Polling Place for Polling District LBB.

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Full Council

22 February 2023

Amendment 1 to Recommendation 1 – Polling Arrangements: May 2023

*Mover Councillor Irvine and
Seconder Councillor K Khan*

This amendment is proposing an **additional** part to this recommendation for approval, namely:

That, barring concerns over the structural safety of Creasy's Drive adventure playground , this should be retained as a polling station for the May 2023 Council elections. If the building is unsafe, then a temporary polling station, such as a Portakabin, should be provided.

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Full Council

22 February 2023

Amendment 1 to Recommendation 2 – Crawley Borough Local Plan Review: Publication and Submission

*Mover Councillor Burrett and
Seconder Councillor Belben*

This amendment is proposing the following change to the original recommendation for approval:

“That the Submission Draft Local Plan be agreed for consultation as proposed except for the deletion of Policy EC4 (Strategic Employment Location) and with all reference to the Gatwick Green employment site allocation having been removed.”

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Agenda Item 14

Full Council

22 February 2023

Amendment 1 to Recommendation 3 – 2023/2024 Budget and Council Tax

*Mover Councillor Crow and
Seconder Councillor Lanzer*

This amendment is proposing the following change to the original recommendation for approval:

Decrease the amount being transferred into the Transformation and Project Delivery Reserve and the Cost-of-Living Reserve by £40,000 each, making the new totals £270,000 and £291,000 respectively, in order to increase the size of the Community Warden team with two new FTE posts created. Look at options for the 2024/25 budget such as potentially increasing fees and charges by an additional 0.6%, to ensure a growth bid is successful to fully incorporate these posts into the future base budget.

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Full Council

22 February 2023

Amendment 1 to Recommendation 4 – Treasury Management Strategy 2023/2024

*Mover Councillor Crow and
Seconder Councillor Piggott*

This amendment is proposing the following change to the original recommendation for approval:

remove "**Armaments - weapon systems**" from the Ethical Investment Policy of the Treasury Management Strategy 2023/24, from the list of activities that the Council will not undertake direct investment or borrowing activities with, of organisations of whose core activities include.

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Agenda Item 16

Full Council

22 February 2023

Amendment 1 to Recommendation 5 – Corporate Plan 2023-27

*Mover Councillor Crow and
Seconder Councillor Millar-Smith*

This amendment is proposing an **additional** part to this recommendation for approval, namely:

- b) Publish quarterly and annual Key Performance Indicators for the four years of the Corporate Plan, in order for the performance and progress of the Corporate Plan to be transparent and able to be monitored by Crawley residents.*

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Agenda Item 17

Full Council

22 February 2023

Amendment 1 to Notice Of Motion 1 – Motion On The Sale Of Nitrous Oxide.

*Mover Councillor S Mullins and
Seconder Councillor Pritchard*

*(The new words are in **Red Bold** and words **Purple** and crossed through are
proposed to be removed)*

This Council notes that:

In September 2021, the Home Office asked the independent Advisory Council on the Misuse of Drugs (ACMD) to review the harm caused by Nitrous Oxide, known as laughing gas, after it was reported that over half a million young people took the drug in 2019-20.

The sale of Nitrous Oxide for its psychoactive effects was made illegal after the Psychoactive Substances Act in 2016, but it is not currently a crime to be caught in possession of the drug, despite the fact that inhaling Nitrous Oxide can cause serious long-term health impacts.

Nitrous Oxide is commonly used at anti-social gatherings and leads to widespread littering in public places, including in Crawley, where the amount of discarded small silver canisters often seen suggests ~~a significant local problem~~ **there is an issue with this within the Borough.**

This Council welcomes notes:

The ~~media reports on 26 January stating that the~~ Minister for Crime, Policing and Fire, Chris Philp MP, has ~~sd~~ **already** requested that the review into Nitrous Oxide be fast-tracked **with a call for evidence that closed yesterday**, to April this year, with a view to making a formal announcement ~~on a ban that could be made as part of the Government's wider Anti-Social Behaviour Strategy which is due~~ **in order to support further action on Nitrous Oxide by the government** later this year.

Agenda Item 17

This Council resolves to:

For the Cabinet Member for Community Engagement and Public Protection to write to Chris Philp MP, on a cross-party basis on behalf of the Council's entire membership, to urge him ~~to ensure the ACMD review is fast-tracked and that legislation is brought forward this year to ban all direct consumer sales of Nitrous Oxide.~~ to bring forward legislation this year to ban direct consumer sales and possession of Nitrous Oxide without lawful reason. Such a lawful reason would include sale and possession of nitrous oxide for the purposes of food or drink production i.e. cake making.

Proposed Amended Notice Of Motion 1 – Motion On The Sale Of Nitrous Oxide, if approved, now read:

This Council notes that:

In September 2021, the Home Office asked the independent Advisory Council on the Misuse of Drugs (ACMD) to review the harm caused by Nitrous Oxide, known as laughing gas, after it was reported that over half a million young people took the drug in 2019-20.

The sale of Nitrous Oxide for its psychoactive effects was made illegal after the Psychoactive Substances Act in 2016, but it is not currently a crime to be caught in possession of the drug, despite the fact that inhaling Nitrous Oxide can cause serious long-term health impacts.

Nitrous Oxide is commonly used at anti-social gatherings and leads to widespread littering in public places, including in Crawley, where the amount of discarded small silver canisters often seen suggests there is an issue with this within the Borough.

This Council notes:

The Minister for Crime, Policing and Fire, Chris Philp MP, has already requested that the review into Nitrous Oxide be fast tracked with a call for evidence that closed yesterday, with a view to making a formal announcement in order to support further action on Nitrous Oxide by the government later this year.

This Council resolves to:

For the Cabinet Member for Community Engagement and Public Protection to write to Chris Philp MP, on a cross party basis on behalf of the Council's entire membership, to urge him to bring forward legislation this year to ban direct consumer sales and possession of Nitrous Oxide without lawful reason. Such a lawful reason

Agenda Item 17

would include sale and possession of nitrous oxide for the purposes of food or drink production i.e. cake making

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